

CIVICA European Week 2024 within CIVICA Engage Track

Information meeting
January 11, 2024

CIVICA members

A ten-member alliance founded on long-standing ties, reflecting the diversity of European higher education



Italy



Austria



Intergovernmental



Germany



Spain

member as of October 2022



Romania



France



Poland



Sweden



United Kingdom

member as of October 2022

CIVICA at a glance



10
universities



72,000
students &
doctoral researchers



13,000
academic staff



168
research institutes





CIVICA offers for students (bachelor and master's)

- Digital campus
- **CIVICA Engage track for bachelor students**
- **European Weeks for bachelor students**
- **Joint courses for bachelor and master's students**
- Europeanship multicampus course for master's students
- **Cultural and sports event**
- **Innovative educational formats with societal impact**
- **Civic engagement curricula**
- Civic outreach to high schools and marginalised groups
- Access to a European research space
- **Ambassadors programme and student initiatives**

CIVICA Engage Track – Bachelor Education

The **CIVICA Engage Track** is a European multi-campus, interdisciplinary bachelor experience **with a focus on civic engagement**.

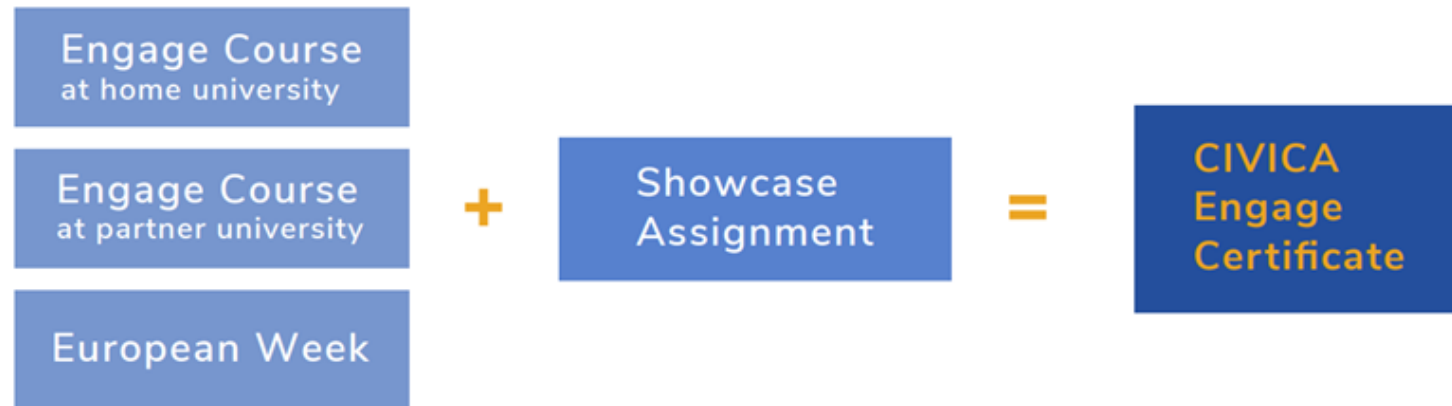
Two parallel elements:

- ACADEMIC STUDY (regular credit-bearing courses to be completed at a home institution or one of the CIVICA partner universities);
- SOCIAL COMMITMENT – reflection on a socially important challenge shared with CIVICA Engage students and other audiences (immersion programmes called **CIVICA European Weeks** and student-led **Showcase Assignments**).

CIVICA ENGAGE TRACK

Components of the CIVICA Engage Track

Choose at least **two** of these
three options:



You can take one Engage Course per term.
The European Week usually takes place in June.

CIVICA Engage Track options

CIVICA Engage Track offers 3 options to be selected from:

- Option 1: the student is obliged to complete the CIVICA course at the home university, complete the CIVICA course at the partner university, and prepare a project (showcase assignment);
- Option 2: the student pursues the CIVICA subject at the home university (SGH), participates in the European Week, and prepares a project (showcase assignment);
- Option 3: the student completes the CIVICA course at the partner university, participates in the European Week, and prepares a project (showcase assignment).

CIVICA Engage course

Conditions required by a course to be accredited as a **CIVICA Engage course**:

1. Engagement with external partner(s).
2. Topic relevant to society.
3. Topic related to a European challenge.
4. A project component.

Showcase Assignment

Showcase Assignment is aimed to support and demonstrate students' civic engagement in two ways:

- by reflecting on their experience of the CIVICA Engage track, students become aware of their transformative learning for their civic engagement;
- students can bring their unique learning experiences about key public issues, to an external audience of their choice.

Showcase Assignment

Showcase Assignment – two components:

- a personal analytical reflection on students' learning through CIVICA that covers both what they learned and how they learned;
- **in a short media piece**, students tell one story about their learning and how it addresses (using social sciences concepts) a European challenge. The format of this piece is open.

European Week

- organised on a rotation basis by one CIVICA partner each year and focused on one civic issue;
- an intense international learning experience - live case pedagogy with representatives from societal actors;
- 10 student teams, each followed by 1 tutor, and working in depth on at least 1 case;
- multidisciplinary approach to a societal challenge;
- an example of how research in social sciences contributes to society;
- an example of inclusive cross-cultural collaborations among students and faculty.

CIVICA

Together with completion of the Showcase Assignment, students will be awarded with a Certificate of completion issued by CIVICA Secretariat.

European Week 2024

The CIVICA European Week 2024 will take place from June 24 to June 29, 2024 at The London School of Economics and Political Science (UK)

- 2024 edition theme is *migrations in changing Europe*;
- ~80 bachelor students from Bocconi, CEU, IE University, SNSPA, Sciences Po, SGH, SSE and LSE will participate;
- expert lecturers from the participating universities.
- **detailed program of the event still to be announced by LSE 😊**
- additional activities for SGH students will be prepared

Financial arrangements

Costs of participation:

- The costs of participation in the European Week 2024 organised by LSE shall be covered by qualified participants from the Erasmus+ KA131 scholarship for short-term mobility.
- The grant in the form of co-funding is an individual support that shall be used for expenses such as travel, accommodation, meals, etc.
- Participants should have also their own financial resources for (e.g.) accommodation, public transport and additional spending
- The EW organiser will provide catering for the participants.

Financial arrangements

Accommodation at LSE premises:

- number of nights: 6 [arrival on Sunday, departure on Saturday]
- set of two single connecting rooms with shared bathroom at £120.00 per room per night = £60/person/night = £360
- Erasmus+ grant = 70 EUR/day
- Green travel -> possibility of obtaining additional funding in case of travelling by sustainable means of transport such as bus, train, carpooling, etc. Detailed information will be given to selected participants at the time of signing the agreement.

European Week 2024 – schedule of the selection process at SGH:

January 11, 2024 at 2.00 pm	January 15, 2024 from 6.00 am	January 26, 2024 by 1.00 PM	To be announced
<p>Information meeting: MS Teams http://tinyurl.com/w4yhum8f</p> <p>Presentation will be published on the CIVICA Engage Track website</p>	<p>Opening of the online application for candidates Link to the online application: https://forms.office.com/e/6f74mxDzyq</p>	<p>Closing of the online application for candidates</p>	<p>Interviews Candidates will be informed by email about the exact date and time of the interview</p>

Selection rules [1]

- by qualifying to participate in the European Week, the student is accepting a commitment to complete the other components of the CIVICA Engage Track.
- It is not possible to participate in the European Week without completing the remaining required components of the CIVICA Engage Track.
- at the time of selection for the European Week, the candidate must have completed* the first year of full-time undergraduate studies at SGH Warsaw School of Economics.

* please note that conditional enrollment for the next semester of studies is not synonymous with completion of the preceding semester of studies.

Selection rules [2]

- the maximum number of SGH students allowed to participate in the European Week in any given academic year is 10;
- based on the pre-approved selection criteria (to be discussed in a moment 😊) a ranking list of candidates will be prepared;
- the possibility to participate in the European Week will be offered to the 10 best performing students from the ranking list.

Evaluation criteria

Evaluation criteria	Maximum number of qualifying points
Grades	40
English language proficiency	40
Cover letter	10
Interview	10
Total	100

- A total of up to 100 points can be obtained in the selection process according to the criteria shown above. The final grade is the sum of the points obtained for each criterion.
- Detailed rules of calculation of the selection points are available in the ***Selection rules***.

Candidates' evaluation criteria:

- the cumulative (weighted) average (GPA) of the applicant's previous studies (at the end of the last semester for which the Undergraduate Studies Office' system has this average calculated). To be considered for selection, the candidate must have a **minimum average grade of 3.60**;
- proficiency in English at a level of not less than B2 (for documents proving language proficiency please consult the Selection rules available at <https://www.sgh.waw.pl/civica-engage-track>);
- cover letter,
- interview.

Application [1]

Application procedure for students:

1. Submission of the application - application form <https://forms.office.com/e/6f74mxDzyq>.
2. The application is assessed by the Commission.
3. Incomplete applications shall not be considered by the Commission.
4. Eligible students are invited (via SGH email) to the interview.
5. After concluding all the interviews final list of selected candidates is prepared and all candidates are informed about the results of the selection.

Application [2]

5. Students qualified to participate in the European Week will have to confirm via SGH email their participation or withdrawal within three days of receiving the decision. Failure to confirm means resignation from participation in the European Week.
6. A student who cancels participation in the European Week for reasons other than fortuitous will not be eligible to apply for participation in the European Week in the following academic year.
7. Students have the right to appeal against the decision of the Commission to the Vice-Rector for International Relations within 3 days of receiving the decision.

Application [3]

7. The final condition for travelling to European Week 2024 is to have the right to cross the UK border (visa, passport; up-to-date information on immigration regulations is available on the UK Home Office website:
<https://www.gov.uk/government/organisations/uk-visas-and-immigration>).
8. If a person pre-qualified to participate in European Week does not obtain the right to enter the UK no later than 1 month before the event, participation will be offered to the next person on the reserve list who has this right.

Contacts

[email or MS Teams]

CIVICA Engage Track Academic Coordinator at SGH

Dr Małgorzata Znoykowicz-Wierzbicka mznoyk@sgh.waw.pl

CIVICA Engage Track – organisational info

Małgorzata Chromy mchromy@sgh.waw.pl