

Registration in USOSweb – subject preferences Undergraduate Studies

Basic information concerning all turns of registration

You need to login to the website <https://usosweb.sgh.waw.pl/>

Next you need to go to **STUDENT'S SECTION**, in which all further declaration steps take place.

Depending on the specifics of each turn we use:

- **Calendar** (it shows all available registrations for the student, from which you move to the proper turn of declaration: subject, seminar, field of study – only Undergraduate Studies);
- **Cart** (shows subject for which the student is subscribed at the moment);
- **Schedule** (besides the current student's schedule, it shows up-to-date changes in subjects during registration).

The screenshot displays the SGH Warsaw School of Economics USOSweb website. The header includes the university logo and name, and a navigation menu with options: NEWS, DIRECTORY, MY USOSWEB, **STUDENT'S SECTION** (highlighted), STAFF SECTION, and COMMON SECTION. The main content area is divided into a left sidebar and a central grid of service tiles. The sidebar contains an INDEX section with 'REGISTRATIONS' (highlighted) and 'SCHEDULE' (highlighted), and lists sub-items like 'calendar', 'cart', 'for courses', 'direct for groups', and 'group preferences'. The central grid features nine tiles: 'Tests' (course completion rules), 'Final grades' (current grades), 'Applications' (submit to dean), 'Rankings' (view positions), 'Scholarships' (check awarded), 'Student Exchange' (Erasmus+ opportunities), 'Surveys' (take or view results), 'Payments (model FK)' (check bank account), and 'mLegitymacja' (order mLegitymacja).

Preferences

After choosing **STUDENT'S SECTION** tab you should go to **Calendar**:

The screenshot shows the SGH Warsaw School of Economics website. The top navigation bar includes 'NEWS', 'DIRECTORY', 'MY USOSWEB', 'STUDENT'S SECTION' (highlighted), 'STAFF SECTION', and 'COMMON SECTION'. A left sidebar contains an 'INDEX' with categories: 'REGISTRATIONS' (with 'calendar' highlighted), 'SCHEDULE', 'REGISTRATIONS FOR EXAMS', and 'MY STUDIES'. The main content area features a grid of nine service tiles: 'Tests', 'Final grades', 'Applications', 'Rankings', 'Scholarships', 'Student Exchange', 'Surveys', 'Payments (model FK)', and 'mLegitymacja'.

Registration calendar



These list includes all registrations related to you. If you think that some registrations are missing, contact your dean's office - maybe you didn't get proper access rights as a result of some mistake?

Full list of all registrations is available in the [News section](#) →

Registrations for exams

[Go to registration](#) →

Preferences 20231: Full-time Undergraduate Studies [PRE-20231-I-LIC-D]

[show courses related to this registration](#) →

→	in progress , 5 days til end 2023-08-23 10:00 - 2023-08-31 10:00	B Direct registration for groups - FCFS mode [description]	Preferences	▲ 🔄 17 📌 ✓	Go to registration
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In **Registration calendar** the preferences will be available (subscription are made separately for each mode of study):

Choosing option **Go to registration** allows to submit preferences.

Visual after going to registration (list of all subjects available in preferences):

Courses in registration
Preferences 20231: Full-time Undergraduate Studies PRE-20231-I-LIC-D

[← go back to the registration calendar](#)

SEARCH FILTERS

Show courses in

English Polish
 German

Show basic courses

Show major courses

Show major elective courses

Show mandatory courses for the next semester

Show free choice courses

Show courses dedicated to my study programme

Search according to a course code:

Search according to a course title:

Show only these courses which I am able to register for [i](#)

[Apply](#)

show course groups in separate column
 show brief course description under each row
 show terms and registration carts additional information about registration and classes [Change settings](#)

[|<](#) [<](#) Elements 1..15 of 15 [>](#) [>|](#) Show options

Course code	Course title ^	Course title in Polish	Key ⓘ	Actions
			20231-PRE	
110540-D	Basic of Law	Podstawy prawa	ⓘ	Course page →
110541-D	Basics of Law	Basics of Law	ⓘ	Course page →
110028-D	Corporate Social Responsibility (e-learning)	Corporate Social Responsibility (e-learning)	ⓘ	Course page →
110029-D	Corporate Social Responsibility (e-learning)	Spoleczna odpowiedzialność organizacji (e-learning)	ⓘ	Course page →

In preferences for students beginning the studies, mandatory subjects for first semester in given academic year are available.

It is possible to use the **filters** available in the registration.

For example, if you select a language (in the **Show only courses taught in language** filter), you will see courses taught only in the language of your choice:

Courses in registration
 Preferences 20231: Full-time Undergraduate Studies PRE-20231-I-LIC-D

[← go back to the registration calendar](#)

SEARCH FILTERS

Show courses in

English Polish

German

Show basic courses

Show major courses

Show major elective courses

Show mandatory courses for the next semester

Show free choice courses

Show courses dedicated to my study programme

Search according to a course code:

Search according to a course title:

Show only these courses which I am able to register for [i](#)

[Apply](#)

show course groups in separate column

show brief course description under each row

show terms and registration carts additional information about registration and classes [Change settings](#)

[|<](#) [<](#) Elements 1..7 of 7 [>](#) [>|](#) Show options

Course code	Course title ^	Course title in Polish	Key ⓘ	Actions
			20231-PRE	
110541-D	Basics of Law	Basics of Law	<input type="text"/> 	Course page →
110028-D	Corporate Social Responsibility (e-learning)	Corporate Social Responsibility (e-learning)	<input type="text"/> 	Course page →
110431-D	Economic Geography	Economic Geography	<input type="text"/> 	Course page →
110441-D	Economic History	Economic History	<input type="text"/> 	Course page →

If you select two languages, the list will include subjects taught in these two languages only:

Courses in registration
 Preferences 20222: Full-time Undergraduate Studies (SLLD + SLLA) PRE-20222-LIC-D

[← go back to the registration calendar](#)

FILTER

Show courses in

English Polish

German French

Show basic courses

Show major courses

Show major elective courses

Show mandatory courses for the next semester

Show free choice courses

Search according to a course code:

Search according to a course title:

Show only these courses which I am able to register for **i**

Apply

show course groups in separate column

show brief course description under each row

show terms and registration carts additional information about registration and classes

Change settings

Elements 1.30 of 237 Show options

Course code	Course title ^	Course title in Polish	Key		Actions
			20222-PRE		
130991-D	Database Systems I	Database Systems I			Course page →
121521-D	Business Cycle Analysis and Foreign Market Research	Business Cycle Analysis and Foreign Market Research			Course page →
136081-D	A Review of Classic American Movies (CNJO)	A Review of Classic American Movies (CNJO)			Course page →
120551-D	Accounting and Financial Reporting	Accounting and Financial Reporting			Course page →
137664-D	Accounting in German Enterprises - Rechnungslegung in Deutschland (FORUM)	Betriebliches Rechnungswesen in deutschen Unternehmen - Rechnungslegung in Deutschland (FORUM)			Course page →

In case of choosing of the option **Show basic courses**, the list will include unrealized basic subjects:

Courses in registration
Preferences 20231: Full-time Undergraduate Studies PRE-20231-I-LIC-D

[← go back to the registration calendar](#)

SEARCH FILTERS

Show courses in

English Polish

German

Show basic courses

Show major courses

Show major elective courses

Show mandatory courses for the next semester

Show free choice courses

Show courses dedicated to my study programme

Search according to a course code:

Search according to a course title:

Show only these courses which I am able to register for [i](#)

Apply

show course groups in separate column

show brief course description under each row

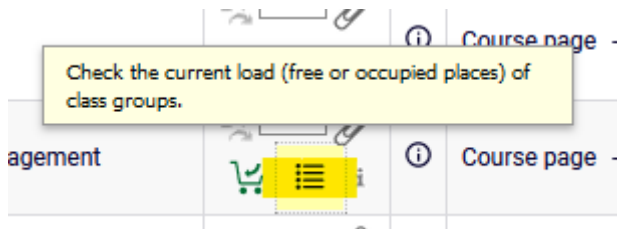
show terms and registration carts additional information about registration and classes [Change settings](#)

Elements 1..7 of 7 Show options

Course code	Course title ^	Course title in Polish	Key ⓘ	Actions
			20231-PRE	
110541-D	Basics of Law	Basics of Law	ⓘ	Course page →
110028-D	Corporate Social Responsibility (e-learning)	Corporate Social Responsibility (e-learning)	ⓘ	Course page →
110431-D	Economic Geography	Economic Geography	ⓘ	Course page →
110441-D	Economic History	Economic History	ⓘ	Course page →
110531-D	Introduction to Business Information Systems	Introduction to Business Information Systems	ⓘ	Course page →

During the preferences there are no limit of places in groups, so regardless of the number of participants it is possible to sign up for any subject, to any group.

Information about the number of groups from a given subject and lecturers can be obtained by clicking on the icon:



Basics of Law (20231-PRE) [110541-D]
Preferences 20231: Full-time Undergraduate Studies [PRE-20231-I-LIC-D]

← go back to course search results

refresh

show location of classes Change settings

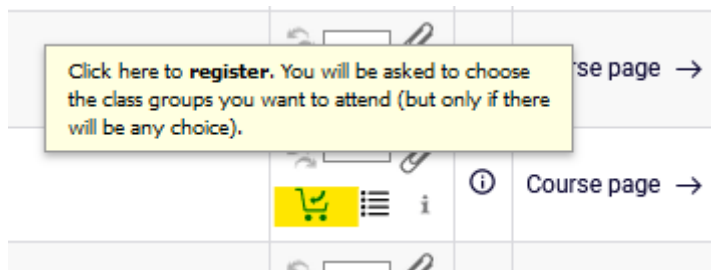
If you want to change these settings permanently, edit your preferences in the [My USOSweb](#) menu.

Register

Group	Teacher	Group description	Time	Dedications	
Lecturer's class					
1	Artur Nowak-Far	(In Polish) Nowak-Far Artur	none		○
2	Adam Jarosz	(In Polish) Jarosz Adam	none		○
3	Artur Bogucki	(In Polish) Bogucki Artur	none		<input checked="" type="radio"/>
4	Łukasz Dąbrowski	(In Polish) Dąbrowski Łukasz	none		○

Register

Subscription for a given subject is done by clicking on the green cart icon:




If there is only one group from a given subject (there is only one teacher), after pressing the green cart icon, the subject will be registered immediately and the corresponding message will appear:

 You are successfully registered for course. Course was linked to program Global Business, Finance and Governance, Undergraduate, full-time

If you register for classes that have more than one group (multiple teachers), you must also select the name of the lecturer and the group after clicking the green basket icon. After clicking the “Register” button, the message above will appear and the registration for the subject will be completed:

Basics of Law (20231-PRE) [110541-D]
Preferences 20231: Full-time Undergraduate Studies [PRE-20231-I-LIC-D]

[← go back to course search results](#)

 refresh

show location of classes [Change settings](#)


If you want to change these settings permanently, edit your preferences in the [My USOSweb](#) menu.

[Register](#)

Group	Teacher	Group description	Time	Dedications	
Lecturer's class					
1		(In Polish)	none		<input type="radio"/>
2		(In Polish)	none		<input type="radio"/>
3		(In Polish)	none		<input checked="" type="radio"/>
4		(In Polish)	none		<input type="radio"/>

[Register](#)

Basics of Law (20231-PRE) [110541-D]
Preferences 20231: Full-time Undergraduate Studies [PRE-20231-I-LIC-D]

 You are successfully registered for course. Course was linked to program Quantitative Methods in Economics and Information Systems, Undergraduate, full-time. Refresh the page.

Chosen subject will be visible in **cart**:

Your cart

Here you can see all the courses thich you are registered for and these which you want to be registered for. Specific state for each course is displayed next to it.

how to register for courses?
how to register for class groups?
how to register for exams?
did I apply for sufficient number of courses?

Display options

Include also:

- inactive terms
- dismissed courses
- use reverse chronological order
- display column with registration statistics ⓘ

Apply

Preferences - Winter semester 2023/24 [20231-PRE]

Preferences 20231: Full-time Undergraduate Studies PRE-20231-I-LIC-D

Basics of Law 110541-D	4.0 ECTS	ZP-3					You are registered (your application has been accepted)
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Max. number of courses to choose: 17 (registration with no priorities)

During the course of a given stage/turn of the declaration, it is possible to unsubscribe from the subject. To do this, click on the red basket icon:

Course was linked to program: **Quantitative Methods in Economics and Information Systems, Undergraduate, full-time**. Click here to **unregister**.

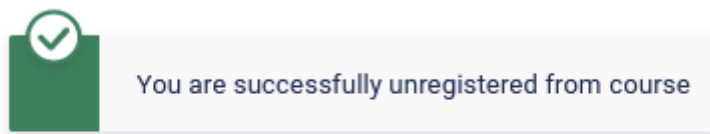
Before the subject will be removed from **Cart**, you need to confirm your choice:

usosweb.test.sgh.waw.pl

Are you sure you want to unregister?

OK Anuluj

After unsubscribing from subject the message will appear:



Your cart

In the available filters it is also possible to search for subject by code or title. After typing a part of the subject title, the list will contain all the subjects with the given phrase in the title:

Courses in registration Preferences 20231: Full-time Undergraduate Studies PRE-20231-I-LIC-D

← go back to the registration calendar

SEARCH FILTERS

Show courses in

English Polish

German

Show basic courses

Show major courses

Show major elective courses

Show mandatory courses for the next semester

Show free choice courses

Show courses dedicated to my study programme

Search according to a course code:

Search according to a course title:

Show only these courses which I am able to register for [i](#)

Apply

show course groups in separate column

show brief course description under each row

show terms and registration carts additional information about registration and classes [i](#) **Change settings**

Elements 1..3 of 3

 Show options

Course code	Course title ^	Course title in Polish	Key ⁱ	Actions
			20231-PRE	
110431-D	Economic Geography	Economic Geography	<input type="text"/> <input type="button" value="i"/> <input type="button" value="📄"/>	<input type="button" value="🕒"/> Course page →
110441-D	Economic History	Economic History	<input type="text"/> <input type="button" value="i"/> <input type="button" value="📄"/>	<input type="button" value="🕒"/> Course page →
110501-D	Microeconomics I	Microeconomics I	<input type="text"/> <input type="button" value="i"/> <input type="button" value="📄"/>	<input type="button" value="🕒"/> Course page →

Elements 1..3 of 3

All chosen subjects with the group number and ECTS points amount for each subject (**IMPORTANT – there will be no information about overall amount of ECTS points**) will be visible in **Cart**:

INDEX

REGISTRATIONS

- calendar
- **cart**
- for courses
- direct for groups
- group preferences

SCHEDULE

REGISTRATIONS FOR EXAMS

MY STUDIES

- tests
- grades
- applications
- rankings
- stipends
- student mobility
- surveys
- payments fk
- diplomas
- mlegitymacja

MEETINGS

Your cart

i Here you can see all the courses thich you **are** registered for **and** these which you want to be registered for. Specific state for each course is displayed next to it.

how to register for courses?
 how to register for class groups?
 how to register for exams?
 did I apply for sufficient number of courses?

Display options

Include also:

- inactive terms
- dismissed courses
- use reverse chronological order
- display column with registration statistics **i**

Apply

Preferences - Winter semester 2023/24 [20231-PRE]

Preferences 20231: Full-time Undergraduate Studies PRE-20231-I-LIC-D					
Basics of Law 110541-D	4.0 ECTS	ZP-1	<input type="checkbox"/>	<input checked="" type="checkbox"/>	You are registered (your application has been accepted)
Corporate Social Responsibility (e-learning) 110028-D	0.5 ECTS	ZP-1	<input type="checkbox"/>	<input checked="" type="checkbox"/>	You are registered (your application has been accepted)
Economic Geography 110431-D	3.0 ECTS	ZP-1	<input type="checkbox"/>	<input checked="" type="checkbox"/>	You are registered (your application has been accepted)
Mathematics 110491-D	8.0 ECTS	ZP-1	<input type="checkbox"/>	<input checked="" type="checkbox"/>	You are registered (your application has been accepted)
Microeconomics I 110501-D	6.0 ECTS	ZP-1	<input type="checkbox"/>	<input checked="" type="checkbox"/>	You are registered (your application has been accepted)
Max. number of courses to choose: 17					(registration with no priorities)


Information about the selected group can also be checked by selecting the icon:

4.0 ECTS			<input type="checkbox"/>	<input checked="" type="checkbox"/>	You are registered (your application has been accepted)
0.5 ECTS	ZP-1		<input type="checkbox"/>	<input checked="" type="checkbox"/>	You are registered (your application has been accepted)

Course was linked to program: **Quantitative Methods in Economics and Information Systems, Undergraduate, full-time**. Check the current load (free or occupied places) of class groups.

Mathematics (20231-PRE) [110491-D]
Preferences 20231: Full-time Undergraduate Studies [PRE-20231-I-LIC-D]

[← go back to your cart](#)

 refresh

show location of classes [Change settings](#)

If you want to change these settings permanently, edit your preferences in the [My USOSweb](#) menu.

Group	Teacher	Group description	Time	Dedications	
Lecturer's class					
1	Maria Ekes	(In Polish) Ekes Maria	none		YOUR GROUP
2	Rafał Łochowski	(In Polish) Łochowski Rafał	none		
3	Artur Bryk	(In Polish) Bryk Artur	none		
4	Robert Dryło	(In Polish) Dryło Robert	none		
5	Paweł Zawiślak	(In Polish) Zawiślak Paweł	none		

Until the end of the stage, it is possible to submit requests to join groups and withdraw them. At the end of the stage, there will be no possibility to unsubscribe from the subjects.