

Contract For Support Provision by Social Assistant to Person With ASD Studying at the SGH Warsaw School of Economics

This Contract defines the scope and terms of support to Mr/Ms*

.....
– a person with ASD studying at the SGH Warsaw School of Economics, hereinafter referred to as “Student/Doctoral Student”
by Mr/Ms*

.....
hereinafter referred to as “Social Assistant”
for the duration of

Scope of support

The Social Assistant undertakes to support the Student/Doctoral Student by:

- 1) increasing their awareness of the existence of barriers that may hinder their functioning at the University, so that they can identify their needs and communicate those needs to the SGH academic community;
- 2) accelerating the process of their adaptation to new conditions, work organisation environment;
- 3) improving the organisation of their own work;
- 4) supporting them in resolving contentious situations arising between themselves and other members of the SGH academic community.

Terms of support

- 1. The Student/Doctoral Student agrees not to require the Social Assistant to perform any activities other than those specified in the Contract.

* Tick as appropriate.

2. The Student/Doctoral Student accepts and the Social Assistant agrees that the latter will not participate in the following activities:
 - 1) assisting the Student/Doctoral Student in the performance of their duties resulting from the Rules and Regulations of the Studies or the Doctoral School,
 - 2) assisting the Student/Doctoral Student during classes, as well as in the course of credits and examinations in individual subjects,
 - 3) developing – upon consultation with teaching staff – assessment criteria, forms of passing and examination in individual subjects, as well as rules of participation in teaching activities other than those which should apply to the Student/Doctoral Student,
 - 4) assisting the Student/Doctoral Student in matters that do not relate to functioning in the SGH academic community
– these activities are excluded from the scope of possible forms of support provided to the Student/Doctoral Student.
3. The Social Assistant provides support to the Student/Doctoral Student only on dates/days/hours , excluding public holidays.
4. The Social Assistant is not obliged to provide support to the Student/Doctoral Student on dates/days/hours other than those specified in item 3.
5. The Social Assistant performs the activities covered by the Contract for the Student/Doctoral Student free of charge.
6. The Student/Doctoral Student and the Social Assistant agree to treat each other with kindness and respect, not to refer to each other in a disrespectful or offensive manner, and not to interfere in each other's private lives.
7. If the Social Assistant is unable to provide support on the specified date, they will make every effort to provide the Student/Doctoral Student with the support of another Social Assistant for that time.
8. If in the course of providing support the Student/Doctoral Student shows signs of ill health or in the event of an accident, the Social Assistant undertakes to notify immediately:
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(full name and contact telephone number of the person designated by the Student/Doctoral Student)

- 9. The Social Assistant is exempt from providing support to the Student/Doctoral Student who is under the influence of alcohol, drugs or other intoxicants.
- 10. The Assistant has the right to refuse to provide support to the Student/Doctoral Student if it goes beyond the scope of time and activities referred to in the Contract, or it would be inconsistent with the provisions of the Rules and Regulations or the rules of ethics in force at the SGH.
- 11. The Contract is drawn up in two copies, one of which is given to the Student/Doctoral Student.

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Student/Doctoral Student

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Social Assistant

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Leader-Assistant