

RECOGNITION OF HIGH SCHOOL CERTIFICATES



Why do I need it?

If your foreign school diploma was not issued in the European Union, European Economic Area (EEA) or OECD, you have to recognize it in Poland. The body competent with respect to the proceedings for the recognition of a school certificate or other document issued abroad is the education superintendent (kurator oświaty).

Legal basis: Article 93 and Article 93 a-h of Polish Education Act of 7th September 1991 (t.j. Dz.U. z 2020 r., poz. 1327) and a Decree of the Minister of National Education

How do I do that?

Please scan the QR code above to access the education superintendent's website in English. You will find there a list of required documents and the contact details. You will need to translate your high school diploma, transcript and the eligibility letter into Polish. Your documents should be legalized too (with an apostille or consular/ministerial stamp)

When and where do I submit the decision on recognition?

You need to deliver it to the Dean's Office for undergraduate studies within the deadline indicated on your decision on admission.

I do not have one of the required documents or the legalization. What do I do?

You simply need to obtain it from your country. If that means missing the deadline you need to write a petition to our Rector and ask him to extend it. You can write a petition by hand or on your computer but please hand sign it. The petition should be submitted in room 58 (kancelaria główna).

What is the eligibility letter?

It is a document with confirmation that your high school leaving certificate officially entitles you to enter tertiary (university) education in the country where you graduated from high school.