

Contents:

Velcome to SGH!	4
GH at a glance	5
Graduate Studies Office	7
Courses and course registration	8
mportant term dates	9
et SGH email	9
earn about entry conditions and legalization of stay	10
ind accommodation	11
lealth insurance and health care system in Poland	12
lan your finances - living costs	14
rick up the student ID card	15
Orientation week	15
bout Poland and Warsaw	16
ravel and transportation	16
acilities at SGH	18

Welcome

Dear Student,

On behalf of the staff of SGH's Graduate Deans Office we would like to congratulate you on choosing our excellent university!

- SGH is the oldest university of economics and business founded in 1906. It is considered as one of the best universities in Poland: according to national rankings it is the leading university of economics and business in Poland. SGH is also steadily moving up the Financial Times Ranking for Management programs.
- SGH is the main research center in Poland providing excellence in expertise in economics, business, finance and management. It's recognized as Poland's top research university in economic sciences, with the grade of excellency awarded by the Ministry of Higher Education. SGH researchers are among experts of the European Commission in the field of research and innovation as well as political sciences.
- SGH is very proud of very high employment ration among its graduates. SGH alumni and faculty significantly contribute to shaping national and regional political and academic future.
 77 percent SGH graduates are hired within a month after their graduation.
- The international cooperation is a key element in enhancing research and development of educational methods at SGH. Our university offers various exchange possibilities for students and staff; over 300 bilateral agreements have been concluded with partner universities across the world; around 500 exchange students come to SGH per academic year, and the same number decides to for studies abroad.

We do hope that your stay at SGH will be an exciting, unique and unforgettable experience, not only in terms of high quality of education, but also as a possibility of personal development, making lifetime friendships and learning not only about Polish, but also other cultures.

Please read this guide carefully. It is very important that you receive all the information before you can successfully begin to study at SGH. We look forward to meeting you!

Sincerely,

Team of Master Studies Dean's Office

SGH at a glance

SGH status	A public university founded in 1906
SGH campus	 1 campus in Warsaw city center (M1 metro line station: Pole Mokotowskie) Main address: SGH Warsaw School of Economics, Al. Niepodległości 162, 02-554 Warsaw, Poland
SGH structure	non-faculty structure ; all academic matters are managed accordingly by Undergraduate Dean's Office and Graduate Dean's Office
Students and faculty staff	ca. 8000 full-time students on both study levels, ca. 5000 part-time students, ca. 300 full-time PhD students, 5000 postgraduate and post-diploma students, ca. 500 international degree students, ca. 500 of incoming exchange students ca. 800 faculty staff
Study system	A 3-cycle system of full-time and part-time studies: 3-year Bachelor, 2-year Master, 4-year Doctoral studies; also postgraduate and executive studies, double and joint degree programs
Tuition fees	Available on Admissions website http://administracja.sgh.waw.pl/en/dsm/Pages/default.aspx
Organization of academic year	 Each academic year comprises 2 semesters, each of 15 weeks of classes + 2 weeks of exam period. Fall semester - Orientation Week: last week of September, classes: October-January, exam period: first half of February, exam re-sits: 2nd half of February Spring semester - classes: late February - mid-June; exam period: 2nd half of June, exam re-sits: mid-September
ECTS system	1 ECTS credit point is equivalent to 30 hours of workload; 10 contact hours and 20 hours of individual work. The majority of courses are worth 3 ECTS.
International Cooperation	Erasmus Code: PL Warszaw03, ca. 500 incoming students and 500 outgoing students participating in exchange programmes per academic year, ca. 300 partner universities worldwide, various exchange programs: Erasmus+ (KA 107, Ka 103), bilateral agreements, Erasmus Mundus EU Share, PIM, CEMS MIM, Swiss European Mobility Programme, governmental exchange programs, 13 Double Degree Programmes, 2 Joint Degree Programmes, Polish-German Academic Forum

Membership











Accreditations













Graduate Studies Office

The Master Studies Dean's Office is responsible for full-time graduate students at SGH, including international full-time graduate students.

Office is located in room 56 in the G building (main building)

- Advanced Analytics Big Data (ADA);
- Global Business, Finance and Governance (GLO);
- EMLE;
- QEM;
- Outgoing students (Erasmus bilateral agreement, CEMS);
- Transekonomik;
- NAWA students.

are asked to contact: Ms Diana Krysińska diana.krysinska@sgh.waw.pl

- International Business (IB);
- Finance & Accounting (FA);
- Double degree students;
- CEMS (Incoming students), Incoming exchange students.

are asked to contact: Ms Monika Rosińska monika.rosinska@sgh.waw.pl

International Students 7

Courses and course registration

Master's Studies

Study programs and study paths in English:

- International Business
- Finance and Accounting with ACCA qualification restricted access, students of other programs have access only to some courses

Study programs in English

- Advanced Analytics, Big Data restricted access, students of other programs have access only to electives
- Global Business, Finance and Governance
- CEMS MIM core courses are exclusively for the program's participants, however other students may sign up for electives
- 2 Joint Degree Programs by Erasmus Mundus: European Master in Law in Economics not available and QEM-Models and Methods of Quantitative Economics - available for other students
- + ca. 100 elective courses in English

By default, there are **2 stages** of course registration proceeded by students in the **Virtual Dean's Office** platform (https://dziekanat.sgh.waw.pl/).

Course registration stages:

- Publication of preliminary course schedules: Fall: June/July; Spring December/January
- 1st stage the course registration; Fall: June/July; Spring: January
- Publication of final course schedules: Fall: late July/early August; Spring: February
- 2nd and final stage final adjustments to course registration once the semester starts

Course registration

Students of full-time Master's Degree programs are automatically preregistered for Major Courses. You have to register by yourself for Major Electives and Elective courses.

Full list of abovementioned courses is available in Virtual Dean's Office (VDO https://dziekanat.sgh.waw.pl/) – Teaching programmes and study plans I and II cycle.

Attendance in courses (no matter if they are lectures, seminars or physical education) is obligatory. Once you are registered to a given course you have to pass it.

Once during your study program period you have the right to remove one course (non-mayor) from the schedule. It have to be done through the VDO, within one month from the beginning of classes. In case of doubts please do not hesitate to contact Dean's Office Staff.

- A minimum workload per semester 30 ECTS.
- You have to follow study plan of your program.
- Attendance of all courses (no matter if they are lectures, seminars or physical education) is obligatory.
- Once you are registered to a given course you have to pass it.
- First semester students may fail only one course to be able to stay in the program.
- In case of failing the course you have to apply for conditional promotion via VDO or you will be removed from the list of students.
- Students of the 2^{nd-} 4th semester in case of failing more than two courses may apply for repeating the semester.
- In case of falling the course you have to pay for repeated course (courses)
- Once during study program period students have the right to remove one course (non-mayor) from schedule. It have to be done within one month from start of the semester through the VDO.
- After completing 1st semester students may apply for changing Mayor (study program) declared during admission.
- Students of the 2nd semester have to register for master thesis seminar. It can be done via VDO from July till the end of September before 3rd semester.
- To complete your study program you have to pass courses equal to 120 ECTS allocated according to study plan of your program an submit your Master Thesis
- To graduate students have to pass diploma exam. First stage is to pass exam in economics and the second stage is thesis defense.

Tuition fees

Required

workload and

important

regulations

The tuition fees have to be paid before the start of the semester (September 30th the latest)

Set up SGH email

Once you are admitted for studies at SGH, you will receive an automatic message with your logon credentials to SGH IT systems. From then on you are required to initiate your SGH email, which must be used for any further communication with SGH. You yourself are obliged to become familiar with all the information sent to your SGH mailbox by SGH units. Detailed information about IT systems at SGH can be found in **SGH IT GUIDE**: http://administracja.sgh.waw.pl/en/CTl/for_students/Documents/ITGUIDE.

Important Term Dates

Things ahead	Winter semester	Spring semester
 Decisions on admission issued Email with your logon credentials to SGH IT systems (email account, SGH cloud, Virtual Dean's Office platform Information about allocation of places in SGH dormitory 	May – August	
 Publication of preliminary course schedules 1nd course registration stage 	September (1 st semester only) June/July	December/January
Publication of final course schedules	July/August	February
Orientation Week	Last week of September	
Final course registration stage	First two weeks of the semester (October)	First two weeks of the semester (late February/early March)
Classes (15 weeks)	October – late January	2 nd half of February – 1 st half of June
Exam period (2 weeks)	1st half of February	2 nd half of June
Exam re-sits (1 week)	2 nd half of February	2 nd half of September
Breaks For exact dates check academic calendar	Christmas/New Year break: 24 December – 1 January winter break: 1 st half of February	Easter break: usually lasts 4 days and does no fall on fixed dates (March/April) Summer break: July -September
Other days off For exact dates check academic calendar	1 November (All Saints Day), 11 November (Indep (Epiphany), 1/3 May (Labour/Constitution Day), N Thursday in May or June (Corpus Christi – do not	lay/June (Pentecost),

8 guide to begree international statems

Learn about entry conditions and legalization of stay

If you are **an EU/EEA citizen** you may enter Poland with a valid passport/national ID. There are no other formal requirements for stays not exceeding 3 months. However, as your degree programme at SGH lasts 4 semesters, once already in Poland you are obliged to obtain a **temporary residence permit** at *Mazovian Voivodship Office*.

If you are **third-country national** you may enter Poland based on a valid passport as well as one of below listed documents:

- Uniform short-stay Schengen visa (C)
- Polish long-stay national visa (D)
- Polish residence permit
- Residence permit or national long-stay visa issued by another Schengen state.

Long-term National D-type visa is for **s**tays longer than 90 days and lasting up to 1 year during one or more visits within a half-year period calculated from the date of first entry. Its holder is entitled to travel around the Schengen area for up to 90 days in a half-year period.

Short-term Schengen C-type visa - allows to stay in the Schengen territory for up to 90 days in 180 days period. According to the purpose of the travel C category visa can be obtained in a form of: Single-entry visa, Double-entry visa and Multiple-entry visa.

Refer to the *Polish Consulate* relevant for your place of residence for up-to-date visa requirements that may vary depending on the purpose of travel, type of a visa issued by the particular consulate etc. In most cases you will have to start your visa application process through the following website: http://www.e-konsulat.gov.pl.

The below listed documents are usually required for the visa application:

- application form
- valid passport
- biometric photo
- health insurance
- visa fee
- supporting documents confirm the purpose of your stay such as for e.g. Letter of Acceptance issued by SGH
- confirmation of accommodation,
- proof of possessing sufficient financial funds to cover your stay in Poland,
 which include costs of the return ticket

IMPORTANT! Extension of a visa is only possible <u>in exceptional cases</u> when new facts and special circumstances arise after entering Poland. Hence, all degree students are highly recommended to obtain an appropriate visa for the period of their studies before they arrive in Poland

Temporary residence permit for **non-EU/EEA nationals** - foreigners may apply at Voivodeship Office relevant for the place of residence (for e.g. Mazovian Voivodeship Office), but once already in Poland if they intend to extend their stay in Poland beyond visa validity period. The residence card entitles its holder to work and run business in Poland without work permit provided that it was issued based on full-time studying.

USEFUL LINKS:

Polish e-Consulate https://secure.e-konsulat.gov.p

Polish Foreigner's Office https://udsc.gov.pl

online registration forms (residence permits) https://cudzoziemcy.gov.pl

Ministry of Foreign Affairs Republic of Polan*d* https://www.msz.gov.pl

Find accommodation

On-campus

- Places in double and three persons rooms available for students in the SHG dormitories.
- Priority have students from non-European countries.
- Accommodation fees: ca. 2000 PLN/full one-semester rent + ca. 550 PLN of returnable deposit all paid upfront. The rent is not returned if a student moves out from the dorm before the semester ends.

Off-campus

Warsaw being a big metropolitan city offers numerous possibilities of off-campus accommodation available at various types of standard and wide range of prices, which should suit every student's budget and expectations. Generally, in Poland there are two kinds of rental contracts:

- **Private agreements**: informal contracts based on which landlords sub-rent an apartment.
- Official rental contracts: formal contracts covered by tenancy law, and thereby remain the safer and most recommended option.

A rental contract must at least include information such as:

- personal data of landlord and tenant,
- rental period and the notice period (normally in Poland it is 3 months),
- payment deadlines,
- payment method (a bank transfer is highly recommended as it serves as an official payment proof),
- cost of lease and utilities (utilities are not always included in the rental cost),
- amount of deposit (usually equivalent to one or two months of rent) and its form of return (it should be returned at the day of rent ending, or taken as a payment of the last month's rent),
- inventory list attached.

Tips for house hunters:

- Learn about the average market prices for a flat of your interest.
- verify in detail a flat offer: check via Google Map if the apartment actually exists.
- Never pay anything upfront for uninspected apartment.
- Pay attention to every detail when viewing an apartment.
- A standard rental period in Poland covers

twelve months, and by the Polish law cannot be usually terminated earlier once signed. Make sure that that your renal contract covers the exact duration of your stay in Warsaw.

 Finally, make sure you understand all of the tenancy documentation before you sign anything; if not, ask for an English version.

Below are average prices for an average standard flat in Warsaw city-centre:

 Studio apartment
 PLN 1,800 - PLN 2,200

 2-room apartment
 PLN 2,500 - PLN 3,200

 3-4-room apartment
 PLN 3,500 - PLN 6,000

Health insurance and health care system in Poland

Foreign students enrolled for studies at SGH must hold appropriate health insurance valid for the entire study period.

Upon request students with Polish citizenship (Polish passport/national ID) or Polish descent (Poles Card) are covered by healthcare plan (*Polish National Health Fund* (NFZ) provided by SGH. For further information please contact **Admissions and Educational Support** at: *driod@sgh.waw.pl*

If you are **an EU/EFTA citizen** you must provide at least a copy of a valid **European Health Insurance Card (EHIC)**. Upon presenting the card you may access state-provided healthcare for free, or in some cases at a reduced cost, on the same basis as a resident of Poland. Generally, with EHIC you will receive treatment that is necessary according to the doctor's opinion, so that you do not have to return to your home country to undergo treatment. This usually includes free of charge emergency treatment and treatment in the case of sudden illnesses, as well as treatment of chronic and pre-existing medical conditions, but not scheduled treatment being a purpose of your stay in Poland.



Before your receive treatment make sure that a unit is contracted with the *Polish National Health Fund* (*www.nfz.gov.pl*), the only institution in Poland assuring public healthcare, and thus labeled with the below NFZ logo:



Terms and conditions of accessing state-run healthcare system in Poland on the basis of EHIC may vary depending on your home country, which issued your EHIC. Refer to relevant institution responsible for issuing EHIC in your home country to learn to what extend free healthcare is covered with your EHIC in Poland.

IMPORTANT! The EHIC is NOT equivalent to travel insurance. It does not cover any private medical healthcare or costs, mountain rescue, treatment on cruises, repatriation, lost or stolen property and third party liability. Hence, we **highly recommend** that you have **both the EHIC** and a private health insurance plan.

If you are a **non-EU/EEA citizen** you must at least take out private healthcare insurance required for the visa application, before you depart for Poland.

As a non-EU national you are strongly advised to take out an insurance plan with **extended coverage**, which includes civil liability, urgent earlier return, lost or stolen property, consultations with a general practitioner or specialists and dentalcare.

Also, as private insurance plan requires **covering upfront all cost of treatment**, reimbursed afterwards by your health insurance company, we **highly recommend you to apply for voluntary public health** insurance at the *Polish National Health Fund* (NFZ: www.nfz.gov.pl)), department at ul. Chałubińskiego, Warsaw.

Monthly contribution for NFZ insurance is equivalent to only ca. **10 EUR** and entitles its holder to access free public healthcare system on the same basis as Polish citizens. The insurance document is issued to you on the spot, after submitting all the documents and settling the required payment. For the application procedure following documents are required: an application form, a copy of your passport, a copy of your SGH student ID, a copy of your decision on admission (Polish version and English version).

Finally, it is also recommended to take out and **additional insurance package called: KL+NNW** by private insurance providers, which stands for insurance for medical expenses and personal accident insurance (insurance against personal injury including incapacity for employment, insurance against death resulting from an accident and insurance against disability resulting from an accident or sickness).

12 International Students

IMPORTANT! SGH is not responsible for any medical payments provided to its students. However, the University runs a **medical point**, located on campus, where you can receive **free of charge** first-aid and routine treatment. Also, if you need **phycological assistance**, you may benefit at no cost from psychological health services provided by SGH, and on-campus. These services include counseling, for issues related to stress, anxiety and emotional distress, attention related problems, cultural adaptation difficulties, relationship difficulties (school related, couple related, or other), motivational issues, or other – difficult to cope with on your own.

- Compulsory vaccinations none
- **Recommended vaccinations**: diphtheria, tetanus and polio, viral Hepatitis A, measles, tick-borne encephalitis in case of visits in spring or summer terms

Plan your finances - living costs



Currency in Poland is zloty. Approximate rate (data retrieved in January 2019) is:

- 1\$ = 3,75 PLN
- 1€ = 4.29 PLN

For exact exchange average rate, check the website of Narodowy Bank Polski: https://www.nbp.pl/

Living costs may vary as they greatly depend on one's needs, habits and lifestyle. Generally, it is said that a student **needs at least 2000 PLN per month** (ca. 500 EUR) to cover basic costs of living (accommodation, food, transportation, study materials). If you are non-EU/EEA citizen, by the Polish immigration law, you must possess sufficient means to cover the living costs.

The below chart presents the average student's spending per month

Accommodation	 Rent in a shared flat: from EUR 200 A studio apartment: from EUR (1800 PLN) Rent in a student residence hall: EUR 500 per semester paid upfront (2000 PLN of rent + 550 PLN of returnable deposit)
Food	EUR 100-150
Transportation	Long-term city pass for all means of transport in Warsaw: 30-day ticket: full fare -EUR 26 (110 PLN), reduced student fare EUR 13 (55 PLN) 90-day ticket: full fare (280 PLN), reduced student fare (140 PLN)
Phone/internet	EUR 30-30
Study materials	EUR 30-50
Leisure, entertainment	EUR 50-100; cinema ticket EUR 3-7; cinema, theatre, concert ticket EUR 7-23; night club admission ticket EUR 2.50 -30, 0.5 l beer EUR 3
Lunch in a mid-range restaurant	from EUR 7
Coffee to go	from EUR 2

If you are a citizen of non-EU country, you can get a refund on VAT once you return to the home-country. Purchase of goods in the TAX FREE system can only be done in TAX-FREE labeled shops.

Orientation Week

To give you a kick-start on your study period at SGH, the staff of the Admissions and International Centre, supported by the team of Erasmus Student Network, offers one-week introductory period, which includes 3-day obligatory welcome programme.

In late September, just before classes start, students are all expected to attend our welcome sessions and events aimed at introducing them to the University, Polish culture, and the city of Warsaw. Your participation in the programme remains a unique experience and possibility to make first contacts with other exchange students.

Introductory activities cover official meetings with representatives of the University (Dean's Office, Admissions, International Center and other units being in charge of international students), cross-cultural workshops, campus and city tours, and are all **compulsory**, as they provide crucial knowledge on Poland and SGH – information that is essential and impossible to give to each student on individual basis. A detailed plan of the Orientation Week will be emailed to you around 2 weeks before the semester starts.

Sign your study contract and pick up your student ID Card

During the very first week of October after signing your study contract and student pledge, you will receive your SGH student ID card (Student Electronic Card, ELS), being the sole document confirming your student status.





In order to receive the card you must:

- Provide your digital up-to-date and official photograph, which must comply with certain School's requirements. By default, students are obliged to upload their photo when applying online for exchange program.
- **pay the fee** to your student account number (details after you log in to the Virtual Dean's Office platform). Paying in other currency than PLN is automatically rejected by SGH bank account, as the amount of transferred money may not be then equal to the required fee.

Student ID card serves as SGH library card and gives access to Central Printing System at the University. With the card MA students are eligible for **50% discount for public transportation** within Warsaw, regardless their age (long-term city tickets card may be coded on your student ID card at any ticket selling point by ZTM: https://www.ztm.waw.pl/). Also, student ID card holders who are under 26 may travel on PKP Intercity trains, on every national route, at a discount of 51%.

By the Polish law once your study programme in Poland is over, you must return your student ID card to the University.

If you hold a valid **ISIC** (International Student Identity Card, *https://www.isic.org*), and are under 26 years old_you are eligible for 50% reduced fare for public transport in Warsaw by ZTM. Additionally, if you have Polish citizenship, you are entitled for 51% discount for a train ticket by the Polish State Railways (PKP).

About Poland and Warsaw

Warsaw, the capital of Poland, despite its tragic history - 95% of the city was totally demolished during WWII and then reconstructed by Varsovians - has nowadays become a vibrant, modern city with almost 2 million population, still intensively developing and changing, which offers multiple attractions and possibilities to its citizens and visitors. Also, for many years, the city has been ranked very high in terms of safety.

Find out more about Warsaw:

www.um.warszawa.pl www.warsawtour.pl www.warsawrising.eu

For general information **about Poland**, visit the below website: www.poland.travel/en

Travel and transportation

Travelling around Warsaw is managed by an extensive network of municipal transport by ZTM. There are 2 operating underground lines (M1 and M2), dense network of bus and tram lines, as well as several lines of commuter rail. All means of municipal transport, including city and suburban lines, as well as the underground operate on the same common ticket.

You as a student may encode a long-term ticket on your student ID card. With the card you are eligible for 50% reduced fair for public transportation with the city limits (1 zone only).

Regular daytime transport runs between 5 AM and 11 PM, depending on the line, while underground closes around midnight from Monday to Thursday and on Sunday, but on Friday and Saturday it is open till 3 AM. City night buses run from 11.15 PM till 4.30 AM, every 30 or 60 minutes, and most of them depart from bus terminus next to main railway station Warszawa Centralna.

SGH Warsaw School of Economics is located next to M1 metro line – station POLE MOKOTOWSKIE. You may reach the university from Chopin Airport by:

- **Taxi** use only licensed taxi services (see the list of taxi companies operating at the airport at: https://www.lotnisko-chopina.pl/en/taxi). The taxi fare from the airport to the city centre is approx. 40 PLN.
- **Bus** lines **175** and **188** start their route at the airport, while 188 line bus will take you directly to SGH building at bus stop METRO POLE MOKOTOWSKIE. If you choose line 175, you will have to change it at bus stop POMNIK LOTNIKA for bus **167**. Night bus N32 runs 11:15 PM 04:49 AM form the Airport to M1 metro line station: ŚWIĘTOKRZYSKA, also it stops at CENTRAL RAILWAY STATION.
- **SKM city Train, both lines S2, S3** (Fast Urban Railway) will take you to the city centre in 25 minutes. Change for the subway M1 line from METRO CENTRUM stop to reach POLE MOKOTOWSKIE
- **Train** Warsaw's main railway station WARSZAWA CENTRALNA is located in the heart of the city centre, and all international trains stop there. Means of reaching SGH are: M1 metro line from station WARSZAWA CENRTALNA to POLE MOKOTOWSKIE, optionally trams: 17, 33, or bus 174, (direction of MOKOTÓW/SŁUŻEW)
- **Underground** M1 line (direction: Kabaty) get off at station POLE MOKOTOWSKIE, in case of M2 Metro Line you must change it for M1 at STATION ŚWIĘTOKRZYSKA and follow the aforementioned direction.



Free application for public transport journey planner available for iOS and Android: www.warszawa.jakdojade.pl

For all the public **transportation schedule** and **ticket tariff**, go to the official ZTM webpage: www.ztm.waw.pl



If you are keen on biking, try **city bike system – Veturilo**.

It offers over 370 bike stations located all over the city offering more than 5300 bicycles.

Check more here: www.veturilo.waw.pl/mapa-stacji

SGH

Facilities at SGH

SGH has compact campus located in Mokotów district and next to metro station: POLE MOKOTOWSKIE, which is 2 metro stations from strict city centre. The university provides various facilities for its staff and students, which include:

- **Centre for Foreign Languages** (CNJO)– the offer includes language courses in English, German, Russian, French, Italian, Spanish, all available on a min. B2 level.
- **Computer Services** as a student you have free access to computer facilities (computer labs, Central Printing System, SGH Cloud, the latest version MS Office free of charge).
- **Library** located in a historical art-deco style building from, stores nearly 1.000.000 volumes of books and magazines in Polish and other languages. Much of the SGH library stock has been computerized in electronic archive called "PRO QUEST. In addition to the main library, the Centre of Foreign Languages owns a separate library holding a collection of 5,498 volumes, comprising dictionaries, lexicons, foreign press and textbooks. Audiovisual resources are available for independent study in the multimedia library.
- Medical Point (first aid- only) & Phycological Assistance providing free of charge services.
- **Sports Centre** possibility of registering for various Physical Education classes which are, however, worth 0 ECTS points.
- Various student organizations: http://administracja.sgh.waw.pl/pl/DOS/organizacje/rejestr/Strony/default.aspx
- **SGH Career and Alumni Centre** provides information about up-to-date work placement, internship and employment offers, as well as services and counseling on recruitment process.
- Several Canteens serving affordable meals
- On-campus shop with SGH souvenirs

18

Support for individuals with disabilities by **Office for Students with Disabilities** (contact: dson@sgh.waw.pl)

PUBLISHER:

SGH Warsaw School of Economics International Centre al. Niepodległości 162 02-554 Warsaw, Poland

TEXT AND EDITORIAL COORDINATION:

Marta Sent-Pawłowska – International Centre Piotr Maszczyk – Graduate Studies Office

CONTRIBUTORS:

Monika Komorek - International Centre Agnieszka Wądołowska-Marczewska - International Centre Diana Krysińska – Graduate Studies Office

PHOTOS:

Resources of Promotion and Admissions Office

Publication co-financed by the European Social Fund under the Operational Program Knowledge Education Development as a part of the project "Raising the competences of academic staff and the institution's potential in accepting people from abroad – Welcome to Poland" implemented under co-financed project no. POWR.03.03.00-00-PN14/18

Copyright C April 2019 SGH Warsaw School of Economics









19